

Just the Facts...

- Every now and then personal information has to be updated in order to stay current with our Disaster Awareness Program. It may seem inconvenient and tedious but it is important. Thank you for helping us stay up to date. Apologies to everyone.
- It's playground time! Please find your playground zone and stay there. The state is very adamant about NO socializing on the playground between teachers. Your responsibility is to play and interact with the children. The playground is an extension of the classroom and you need to use it to help the children learn.
- Teachers have been observed leaving their co-teacher out of ratio by having one teacher go outside with the kids while the other teacher puts down cots. THIS IS AGAINST ALL THE RULES! If you feel tempted to follow suit just because you see another classroom doing this, STOP! Gently help your team members remember this rule.
- Isn't the Indiana weather wonderful? Winter cold in the morning and summer hot in the afternoon. Remember that coats cannot hang on the fence or be piled on the ground. This is a state rule.
- 10-minute breaks were originally created to give teachers personal time outside the classroom. Because this is a benefit and not a requirement, there may be times we are too short staffed and not able to offer them. The schedule is created to make the best out of the time limit offered. Please respect the timetable and take your break when it is schedule. Esther will no longer be able to "come back" at a different time. She must follow the printed schedule in order to stay on track for the rest of the day. It is necessary to follow the layout of the building when scheduling. This prevents large transition times from room to room. Changes will be made periodically to the schedule in order to cover more rooms and breaks while registering more children.
- The kitchen has been experiencing problems with people eating from closed containers located in the pantry and in the refrigerator. We hope it isn't any of our team but if it is, we ask you to stop. This is a school. We have to comply with food handling rules. Please do not raid the kitchen when you get hungry.

Helpful Thoughts

We all know that children do some really silly things. Some things may be more challenging than others. You might even hear yourself saying to them, "If your friends jumped off a tall bridge, would you?" Sound familiar? There are so many different things we try to instill in the children we care for. You may even feel like their parents at times because they are with us for such a long time during the day. This responsibility may become frustrating at times because of their strong willed behaviors. Sometimes this behavior is all they know and the task of teaching them how to cope and change falls on our shoulders. This can be tiresome and sometimes frustrating. It's easy to get into a power struggle with children and in turn, act like them. Take a moment to think. Ask for help from the office. Say a prayer. Remember your calling is to teach children Christ like-behavior. Role modeling this behavior in front of the children is important. It is also important to show this love between team members from room to room. This includes helping others stay in compliance with the many state rules we have. It is great to have team members to tag team with when it comes to remembering all the rules. It is even better to have Christian team members to help stay obedient to the Lord. Please keep this in mind when you are going through your day. If something doesn't seem just right in the classroom, talk to your co-teacher to come up with a plan to make things better. If something is going on with another team member, talk to them to make things right. Have an open heart and mind to hear what other people are feeling. Let's show these "little adults" what "big adults" should act like.

March Calendar News

March 2010				
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

- March 10th* - First Spring Program practice at 10:30 in the worship center. Get your flip charts ready!
- March 10th* - Pay Day
- March 16th* - FWCS Scheduled 1-hour delay
- March 23rd* - Spring Program practice at 10:30 in the worship center.
- March 23rd* - Kindergarten Fieldtrip to the Library 12:45-2:30
- March 25th* - Birthday Lunches 1-2:45; Darla, Ana, Chris and Karen
- March 31st* - Birthday Lunches 1-2:45; Melanie, Cindy, Trisha and Griselda
- In-service Meetings* - Possible meetings to be scheduled throughout the month.

⁹Love must be sincere. Hate what is evil; cling to what is good. ¹⁰Be devoted to one another in brotherly love. Honor one another above yourselves. ¹¹Never be lacking in zeal, but keep your spiritual fervor, serving the Lord.

Romans 12:9-11
New International Version

-Bits and Pieces-

- What are these SPAM notices and how do we get the emails from them?
 1. Log onto the web mail login page - <https://email.landl.com/ox.html>
 2. Enter your email address
 3. Enter your password
 4. Click on LOGIN
 5. On the left side of the window, click on the "+" sign in front of your email folder
 6. In the same area, click on the "spam" folder
 7. In the main email window – click on and highlight the email that shouldn't be spam
 8. Click on the "Not Spam" button in the top window
 9. Once the website processes your request (a couple of seconds), the email will go into your regular email folder
 10. Logout
 You may need to do this again in the future because of the different updates the webpage makes.

- Thank you to everyone who helped the office while I was on leave. I am thankful to have had the ability to take so much time off work to love on my son and to spend more time with the family. Thank you again!!
- Please review the closing requirements for your room. There have been several evening rooms have been left unlocked, cabinets open, floors left dirty with p.m. snack and messy with toys, and art projects left out to dry. Things have even been left out in the hallway. Lead Teachers who leave in the afternoon MUST help take things to the kitchen and MUST help clean up BEFORE they leave the Assistant Teachers in the classroom alone.

- ### A LOOK AT NEXT MONTH
- April 2nd - Good Friday; KPS Closes at 1:00
 - April 4th - Happy Easter!
 - April 7th & 21st - Pay Day
 - April 5th-9th - FWCS and KPS Kindergarten Spring Break
 - April 13th & 14th - Vision Screening 9-11:30
 - April 15th - Spring Program Practice
 - April 19th - FWCS Closed
 - April 28th - Spring Program Practice
 - April 29th - Final Program Practice
 - April 29th - Spring Program ALL TEACHING STAFF REQUIRED TO ATTEND 6:15-8:45??

April 2010				
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

Affirmation Box

Nicole - Thanks for helping me unload the Disc. School Supply order.

Chris - A huge thank you for making my Dr. Seuss hats. I was thrilled!

Susan - Thank you for being so flexible with your schedule on a day when staff was needed. Your willingness and ability to come back to school and work late to support your fellow teachers did not go unnoticed.

Sue - Thank you so much for sacrificing time from your schedule to help support your co-teachers on a day when staff was low. Your help was deeply appreciated.

Katie - Thank you for helping the office team while I was on leave. You made my return more comfortable.

**"Congratulations Katie!
You have won the Team
Spirit award for this
month."**

**Anonymous
Bag**

Q: What do we do with the car seats left by our parents for the end of the day?

A: Ask the parent/guardian to leave the car seat outside your classroom door. Before they leave, ask them to put their child's name on the seat so it doesn't get mixed up with other family's.

Q: What do we do with children that challenge our discipline in the room because we can't bring them to the office?

A: The whole reason you are asked not to bring children to the office is because we want to come to your room to see the child in action. We want to help you as their primary teacher come up with new ideas to challenge the child to behave. Some classes are taking challenging children to other rooms for "time-out" instead of calling the office. You must request the help from the office before you drop a child off in another room. We can work together to find a solution that will honor both you and the child. Working together promotes positive communication and it gives Deb H. necessary information to share with the parents.

- March 1st - Cheryl T.
- March 1st - Colin A.
- March 2nd - Carrie C.
- March 13th - Angelica M.
- March 21st - Nicole S.
- March 21st - Donita B.
- March 26th - Amanda B.

Happy Birthday!

- March 1, 2007 - Susan F.
- March 7, 2006 - Erika J.
- March 10, 2006 - Carrie C.
- March 12, 2004 - Deb S.
- March 22, 2004 - Amy B.

KPS Anniversaries!

- Congratulations Denise! She was awarded her CDA on Jan. 1st.
- You made it! Amy had her CDA assessment on March 18th.
- Thank You!! Everyone did a great job handing in copies of the education papers while Melanie was on leave.

CDA Updates!