

- **PROOF READING** - This has been a hot topic this month. You all deserve to be recognized for the love, compassion and professionalism you have as Lead Teachers. Knowing that a large part of naptime is used for "paperwork" why not give the parents a professional end product? For the past few weeks, Tonya has been our official Proof Reader. She has put in a lot of time reviewing and correcting different mistakes, writing information on the forms for you, and giving you a chance to learn what type of errors you are consistently making. Simple things are spelling errors. Most of these should be caught by the computer. Grammar mistakes are a different monster. These can be mistakes that you have learned over the years but didn't have to correct until now. This will take time for some people. Don't get discouraged! This is the exact reason we are doing proof reading this way. Tonya will help answer your questions and teach you an easy way to fix things. There is the question of how long she will be proofing. Tonya will be available for another two weeks. After that time, she will be even more busy with Kindergarten wrap-up and planning SA summer activities. Some classrooms have had Tonya proof their things for several weeks now, some have just begun. If you are in the latter group, please try to get two weeks in with Tonya. The basic feeling is if you have had your things reviewed for two weeks and there are minimal things to fix (little spelling errors, etc) you should be good to go without Tonya. This means someone, outside your classroom, should still take a quick peek to proof your things. We ask you to have someone outside the classroom look over things because it is easier for someone "new" to see mistakes than your co-teacher who is with you all the time. If you still are having some challenges with your work after the two weeks with Tonya, check with the office to see if we can set something up to help you for a more lengthy period of time. A couple of teachers have come to us already and I applaud you for recognizing this fact. We want to work alongside everyone to help you show the parents how hard you work and how much you care for their children.

³ Trust in the LORD and do good; dwell in the land and enjoy safe pasture.

⁴ Delight yourself in the LORD and he will give you the desires of your heart.

⁵ Commit your way to the LORD; trust in him and he will do this:

⁶ He will make your righteousness shine like the dawn, the justice of your cause like the noonday sun.

⁷ Be still before the LORD and wait patiently for him; do not fret when men succeed in their ways, when they carry out their wicked schemes.

⁸ Refrain from anger and turn from wrath; do not fret—it leads only to evil.

⁹ For evil men will be cut off, but those who hope in the LORD will inherit the land.

¹⁰ A little while, and the wicked will be no more; though you look for them, they will not be found.

¹¹ But the meek will inherit the land and enjoy great peace.

*Psalms 37:3-11
New International Version*

Current Month Calendar News

May 2009				
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4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

May 4th - Birthday Lunch 1-2:45; Meg, Ashley, Denise and Katie

May 5th - Summer School Age Team Mtg. 12-2:30

May 6th and May 20th - Pay Day!

May 7th - Summer School Age Team Mtg. 12-2:30

May 12th - FWCS 2 hour delay

May 12th, May 13th, May 14th - Preschool Parent Teacher Conferences; schedule will be posted

May 18th thru May 22nd - Summer School Age Team Mtg. 12-2:30

May 20th - CPR Certification; Dorothy, Jean, Amy, Griselda, Nicole and Susan

May 25th - Memorial Day; KPS Closed!

May 26th thru May 29th - Summer School Age Team Mtg. 12-2:30

May 29th - KPS Kindergarten Graduation at 12:30pm.

To Be Announced - Staff meeting to review the results from the staff surveys.

INFORMATION TO USE

- Have you updated your Classroom Handbook yet? Only 2 classes have completed them. Melanie has most of the originals you will need to copy. You need to keep these up to date to make sure we are all on the same page.
- Intention slips are processed and will be reviewed in depth in the next few weeks. A lot of prayer will be used to help place the teachers with the appropriate children.
- Congratulations to Meg! She is engaged to be married.
- Don't forget to continually review the website: kiddieprepschool.org. Click on the little girl, enter the facility user ID (teacher), enter the facility log-in and click LOGIN. There is a plethora of resources for all staff.
- Fire Drills - It is a requirement that all hallway doors be closed when there is a drill. Therefore, please keep your classroom door closed when you are not in there. Also, if you are on the playground and a fire drill sounds, please line up and go to the outside of the fence. It was brought to our attention at the disaster

awareness meeting that we should be on the outside of the fence for safety purposes. If there ever was a fire and we were inside the fence, it would be difficult to get the children and the teachers over the fence in a safe amount of time. This is not a state rule, it is just an extra safety measure.

- Realizing the weather is up and down during this time of year in Indiana, please remember to get an extra coat or sweatshirt from the cot closet for children who need it. We have a lot of extra shirts, sweatshirts and light coats for all sizes of children. The children need to spend time outside but please make sure you have them dressed properly. The parents are sometimes too busy to think about the morning temperatures.
- Bus Runners - If you are requested to get the children on the bus in the morning and/or supervise the children getting off the bus in the afternoon, there are safety measures you should understand. When getting the children on the bus in the morning, please keep the children quietly waiting on the wall so they are out of the way of the parents and preschool children. You need to be aware of the bus

traffic to make sure you are ready when each bus pulls up. When the bus comes, you must watch the children physically get on the bus at the curb. You can do this from standing outside the front doors. In the afternoons, it is sometimes difficult to stay aware of the bus traffic because they come so quickly and sporadically. You must stand in the hall or outside waiting for the bus. Watch the children get off the bus and supervise them to the School Age classroom. Quickly return to the Bus Runner spot to catch the next bus.

- Congratulations Miss Kezia!! Last week, she became engaged to be married. The transcontinental wedding will take place sometime this year.
- Naptime - Just as a reminder: since the nice weather has arrived, plan ahead to get your children through the potty before 1:00. Naptime is scheduled from 1-3:00 with lights on no later than 3:00.
- Morning Snack - Another healthy reminder about schedules. Morning snack is scheduled around 9:30 due to CACFP regulations. Please do not stray from this time schedule.

Affirmation Box

Amy - Thank you for being willing to stay and help out and do a head count in the afternoon when we are over ratio!

Chris - Thank you for making coffee every day. Thank you for cleaning up after people the next morning.

Griselda - Thank you for having extra patience with a child who was being difficult.

Jean - Thank you for sticking with me at the conference!

Chris - Thank you for having extra patience with a child who was being difficult.

Cindy - You are so on it! Your multitasking is phenomenal! Your diplomacy in all different "situations" is great! You are such a hard worker. I could go on, but I'm running out of paper!

"Congratulations CHRIS!
You have won the Team
Spirit award for this
month."

May 2nd - Meg H.
May 10th - Ashley D.

May 31, 2005 - Colin

Happy Birthday!

KPS Anniversaries!

CDA Updates!

Q: The weather has been rainy and we are stuck inside. We have cabin fever and begin to be irritable. But please don't forget why we are here. These children need, and sometimes even crave, our love. Teachers have been overheard being quite rude and disrespectful to the children. I would be upset if I heard a teacher talking to my child that way, especially in a high quality, Christian day-care where I paid good money to send my child. Choose your words nicely.

A: AMEN!

**Anonymous
Bag**

- Did you register for summer classes? I need copies of your information to send to TEACH. I have a limited time frame to turn these in so please do not delay.
- If you are finishing up your Spring classes, make sure you give me a printout of your grades as soon as you receive them.