

**Kiddie Prep School**

**TEAM NEWS**

**November 2009**

**Check your e-mails for these two notes!**

10/27/09 Staff,

Once again we had a child left unattended for 10 minutes. I had to call the State and Child Protective Services and report the incident. We will be having an investigation this Thursday sometime mid morning. To say the least, I am not happy about being put under a microscope. The staff member involved will not be working for one week and has been told if it happens again they will be terminated. This happened out of carelessness. PLEASE, PLEASE, I can not tell you how frustrated I will be if I have to make another report!!!! ALWAYS COUNT YOUR KIDS BEFORE YOU MOVE!!!! KNOW WHAT YOUR COUNT SHOULD BE!!!! I would hate to fire anybody because I care about each and every one of you but you need to understand this HAS GOT TO STOP!!!! Word to the wise...Don't let it happen! Deb

10/30/09 Staff,

This is what happened yesterday with the State Lady. We were written up for non compliance. This will now be listed on the State's website for anybody to see. It will say we left a child unattended. Bad PR!!!! If it happens again we will go on probation and that will be posted for people to see.

I don't want to have you be so paranoid you have a nervous breakdown but I can not reiterate how important this is. COUNT your kids. Just so you know, if a child runs away from you I will not consider that in the same category. Or if you count your kids on the playground and then come in and a child gets out of line and hides on you that will not count either. It only counts when you are being negligent!!!! Teachers must do a headcount when you arrive at your destination, periodically throughout the day, and when you leave your room. Along with a count, you should make sure you carry your attendance sheet with you to verify the number of children in your care, especially with you have a child added to your care. Again, please don't make me fire someone for this.

I need for everyone to print off this email and sign it so I have it in everybody's file that you know about this policy. Deb

<sup>1</sup>Now when he saw the crowds, he went up on a mountainside and sat down. His disciples came to him, <sup>2</sup>and he began to teach them saying:  
<sup>3</sup>"Blessed are the poor in spirit, for theirs is the kingdom of heaven.  
<sup>4</sup>Blessed are those who mourn, for they will be comforted.  
<sup>5</sup>Blessed are the meek, for they will inherit the earth.  
<sup>6</sup>Blessed are those who hunger and thirst for righteousness, for they will be filled.  
<sup>7</sup>Blessed are the merciful, for they will be shown mercy.  
<sup>8</sup>Blessed are the pure in heart, for they will see God.  
<sup>9</sup>Blessed are the peacemakers, for they will be called sons of God.  
<sup>10</sup>Blessed are those who are persecuted because of righteousness, for theirs is the kingdom of heaven.

<sup>11</sup>"Blessed are you when people insult you, persecute you and falsely say all kinds of evil against you because of me.  
<sup>12</sup>Rejoice and be glad, because great is your reward in heaven, for in the same way they persecuted the prophets who were before you.

Matthew 5:1-12  
 New International Version

| November 2009 |    |    |    |    |
|---------------|----|----|----|----|
| 2             | 3  | 4  | 5  | 6  |
| 9             | 10 | 11 | 12 | 13 |
| 16            | 17 | 18 | 19 | 20 |
| 23            | 24 | 25 | 26 | 27 |
| 30            |    |    |    |    |

**November Calendar News**

November 2nd - Birthday Lunches from 1-2:45 with Deb H; Joy, Tonya, Lisa and Esther

November 4th and 18th - Pay Days!

November 5th and 6th - Kindergarten Parent Teacher Conferences.

November 11th - Veteran's Day! KPS Open;

FWCS closed. We will have school age kids here all day.

November 26th - Happy Thanksgiving! KPS Closed

November 27th - KPS Open; Double check the altered schedule for times and assigned rooms.

# -Bits and Pieces-

- There will be an altered schedule for the day after Thanksgiving. It will be posted by the timecard computer the week prior to Thanksgiving.
- Maternity Leave - Melanie will be on maternity leave beginning November 10th. While she is gone, Katie will be following up on schedules and absent request slips. Cindy will be following up on timecards. Melanie has given packets to the continuing education students so they can follow their own progression for the next couple of months. Tonya will be following up on the monthly Newsletter for the staff. Please be patient with everyone while this transition takes affect.
- Teachers have been observed withholding drinks from children at the drinking fountain because they are misbehaving. This type of discipline is prohibited by the state and KPS. Please do not withhold food or drink as a disciplinary act.
- Room Keys - Your room keys should be returned to the office box every evening. Remember, alternative means may be taken to make additional keys if they are lost.
- Katie would like to share a website with all. She says that this website is a great way to get lab work done at a discounted price. [www.mymedlabs.com](http://www.mymedlabs.com).
- Room naptime lamps - The lamps we use in the rooms during naptime are required to be plugged in directly to the wall or into a surge protector. We cannot use extension cords per state guidelines.
- Computers - Computers are **not** allowed in the classroom during times of child supervision. This is especially important when you are the only teacher in the room. We have had some teachers disregard this request and they were found negligent in safely supervising the children. This is strictly prohibited and actions may be taken in review of your employment with KPS.
- Please remember to call the office when you have a child with behavioral challenges. Do NOT bring them to the office. When asking for help, it is best that the office person come to the room and review the situation. We can then work together to find a solution.

## A LOOK AT NEXT MONTH

- December 7th - Birthday Lunches: Dorothy, Susan, Cindy and Laura.
- December 24th - Christmas Holiday; KPS closed @ 3:00
- December 25th - Merry Christmas! KPS Closed all day.

| December 2009 |    |    |    |    |
|---------------|----|----|----|----|
|               | 1  | 2  | 3  | 4  |
| 7             | 8  | 9  | 10 | 11 |
| 14            | 15 | 16 | 17 | 18 |
| 21            | 22 | 23 | 24 | 25 |
| 28            | 29 | 30 | 31 |    |

**Anonymous Bag**

No notes were in the bag this month.

### Affirmation Box

Ana - Thank you for getting the grape juice stains out of Gracie's kitty shirt.

Susan - Thank you for helping me with Math homework.

Tonya - Thank you for all your help in English.

Laura - Thank you for being my cheerleader with my Math class.

"Congratulations Ana!  
You have won the Team Spirit award for this month."

Nov 2 - Esther H.  
Nov 14 - Lisa J.  
Nov 23 - Jessica K.  
Nov 30 - Tonya B.

**Happy Birthday!**

Nov 3, 2008 - Karen  
Nov 10, 1986 - Cindy  
Nov 10, 2003 - Melanie  
Nov 18, 1977 - Joy

**KPS Anniversaries!**

- Don't forget to register for Spring 2010 classes!
- Send in your Form C's for October by November 7th!
- Don't forget to give Melanie copies of all correspondence with TEACH.
- Amy has her CDA observation scheduled on November 4th. Good Luck!

**Education Updates!**