



Meeting Minutes

10/18/06

Attendance: Amy, Nicole, Trisha, Tonya, Jen Mary, Angelica, DebS, Erika, Rosey, Lisa, Joy, Chris, Darla, Cheryl, Melanie and Cindy

Not In Attendance: Colin

Issues to Cover:

- ☼ Naptime Procedures – Possibly changing to have children sleep in classrooms instead of the gym or maybe send “troubled” children to their classrooms to be with their teachers instead of the office.

1. Reactions were mixed from staff regarding the note Deb put up regarding naptime procedures changes. Deb explains that some staff were seen or heard speaking negative things, having controversial faces and having angry faces. Deb reminded us that the “Lord brings us through things that are a little yucky before good feelings come.
2. Deb suggests that the meeting isn’t really about nap but maybe about other things. She invites us to nurture one another, trust, and be honest with everyone.

Comments: “There goes my hours!!”

“Overwhelmed; there are a lot of things to do already
and if kids are in rooms 24/7...!”

“Tired...”

“Mad at Deb...”

3. Deb reminds us that we should not and cannot have a divisive spirit when approaching issues like this. It sometimes appears that if the teachers don’t follow the rules, the children shouldn’t have to either.

☼ Teamwork

1. Problem – Team members do not appear to be working as a team. It sometimes appears that the rules don’t apply to them.

☼ Procedures for preparing for naptime.

Problem: Lunch is sometimes... “most of the time” being served late.

1. Prepare for naptime by participating in “slow down time”.
2. Praying blessings for the children before nap.

☼ Deb apologizes for causing unkind feelings over naptime.

Meeting Minutes

10/24/06

Attendance: Darla, Nicole, Amy, Angelica, DebS, Ryan, Meg, Joy, Chris, Jen, Trisha, Donita, Cindy and Melanie R.

Not In Attendance:

Issues to Cover:

☼ Boss's Day Card and Certificate

1. Deb offers her thanks for the thoughtful card and gift. She said that it made her cry out of joy. She said that she felt proud to be with all of us and proud that we have all come a long way. She said, "The staff is great and is doing a good job!"

☼ Halloween – Deb requests that we call our parties a Fall Festival. We are celebrating the fact that God supports us by bringing us food with a good harvest.

☼ Vacation Time/Request for Time-off – She reminded all of the staff about how we came up with the policy regarding when to take time off. She reminded us all about the 2 days that it took to compile an attendance policy and a time-off policy that was written by the staff body itself. She urges all of us to re-read the information in the Teacher Handbook and the Personnel Handbook to help refresh our memories on when and how we are required to ask for time off. Cindy had an example of the slips that Melanie has been receiving: A pay period is equal to 10 days. In one pay period she had to review and record on time cards 24-30 slips, and this was an unusually low number.

☼ Naptime – Seems more peaceful and it appears that teamwork is happening.

☼ Disenrollment Papers – Deb reminds us of the policy on disenrolling children. It was a staff decision to have the teachers involved in the disenrollment procedure by initiating the process. Deb says, "even though she prays for the children it doesn't mean we can save everyone."

☼ ACSI Conference – Staff reactions to the speaker and issues:

1. Needed more time ask questions.
2. Sometimes he made things seem too simple. "Only in a perfect world."
3. Tools looked good. Easy to understand and use.
4. Assessment guides have much better wording.

☼ ACSI Assessment Tools:

1. Do we need to change ours to look like the ones discussed at the conference?

Comments: The 2 year olds looked better than ours.
 The wording is a lot better on the ACSI tool compared to
ours.

2. Should we use the new ACSI info in the classroom and not with the parents?

Comments: Undecided

3. Are anecdotal notes still required or needed?

Comments: Yes, one per person (deb)

SUGGESTION BAG

1. "Should we be changing our soapy water daily"

Comments: No, it is not needed. Just use common sense.

2. "Quietly entering the gym and finding cots for naptime will help everyone."

Comments: 1. Good suggestion! Some children are already laying down and calm, but when other children come in yelling and around it gets them riled up.

running

2. Make it fun and a game to stay quiet in the halls and go into the gym for naptime.

AFFIRMATION BOX

1. Chris – Helping the Castle Room clean their room.
2. Ryan – Let us borrow his muscles for rearranging the office.
3. Trisha – Getting snack for another teacher.
4. Ryan – Helping with fundraiser boxes.
5. Meg – Helping with fundraiser boxes.
6. Trisha – Helping with fundraiser boxes.
7. **Nicole – Naptime help
8. Amy – Naptime help
9. Angelica – Helping with fundraiser boxes

Congratulations to Nicole!